

MINUTES

Meeting: CALNE AREA BOARD
Place: Pavilion Hall, Beversbrook Sports Facility, Beversbrook Rd, Calne
SN11 9FL
Date: 31 May 2016
Start Time: 18:30
Finish Time: 20:44

Please direct any enquiries on these minutes to:

Natalie Heritage (Democratic Services Officer), on 01255 718062 or
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In Attendance:

Wiltshire Councillors

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice Chairman), Cllr Howard Marshall
and Cllr Glenis Ansell

Wiltshire Council Officers

Helen Bradley (Local Youth Facilitator), Natalie Heritage (Democratic Services Officer)
and Jane Vaughan (Community Engagement Manager)

Town and Parish Councillors

Calne Town Council – Mercy Baggs*
Calne Without Parish Council – Richard Aylen*, Tom Rounds*
Cherhill Parish Council – David Evans*
Compton Basset Parish Council – Peter Alberry*

* = nominated representative

Partners

Wiltshire Police – Sgt Ronnie Lungu
Healthy Active Calne Community Area (HACCA) – Olga Tuffery

Total in attendance: 30

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of a Chairman</u></p> <p>Cllr Crisp was re-elected Chairman for the forthcoming municipal year.</p>
2	<p><u>Election of a Vice-Chairman</u></p> <p>Cllr Hill was re-elected as Vice-Chairman for the forthcoming municipal year.</p>
3	<p><u>Chairman's Welcome and Introductions</u></p> <p>Those present were welcomed to the meeting by the Chairman.</p>
4	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Trotman and Cllr Mel Wilkins (Hilmarton Parish Council).</p>
5	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 5 April were presented.</p> <p>Resolved: To approve and sign as a correct record the minutes of the meeting held on 5 April 2016.</p>
6	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
7	<p><u>Appointments to Outside Bodies</u></p> <p>The point was raised that Simon Tomlinson would replace David Evans as the Cherhill representative on the Calne CATG and that this amendment should be made to Appendix B.</p> <p>It was also highlighted that the 'Calne CATG' listed under Appendix B should include the representation of Mrs Anne Henshaw from 'Calne Area Transport'.</p> <p>Resolved:</p> <p>Subject to the amendment to the Calne CATG working group of Simon Tomlinson replacing David Evans and the inclusion of Mrs Anne Henshaw - Calne Area Transport as a part of the Calne CATG, listed in Appendix B – Appointments to Working Groups, to make appointments to outside bodies and working groups, as detailed in the agenda pack.</p>
8	<p><u>Chairman's Announcements</u></p>

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The Chairman drew attention to the written announcements provided with the agenda.

In terms of the petition on the Calne Library consultation that had been received at 5 April Area Board, the Chairman provided an update that the organiser of the petition, Melissa Loveday, had been provided with a formal letter of acknowledgement for her petition and also that the petition itself had been noted both by the Cabinet member and Full Council. The Chairman stated that any further questions or issues arising on the matter should be sent directly to Joan Davis, Head of Libraries, Heritage and Arts.

Partner Updates

The Chairman drew attention to the written updates provided with the agenda.

The Chairman informed the meeting that Goatacre Cricket Club, who had received a grant from the Area Board in 2015 towards providing a new scoreboard and shower facilities, had been in contact to thank the Area Board for the grant award and to update that their project had been running smoothly.

In response to questions, Sgt Lungu confirmed that as the Corsham and Calne police forces had now become combined, there were now 10 officers working as a part of this team; which was an increase in 4 officers for the Calne community area, in comparison with the number of officers that had previously been allocated to Calne. It was stressed that officers had been assigned to the areas that had showed the most need.

Sgt Lungu informed the meeting that the police force's recording systems were now more advanced than the system that had previously been in place and therefore, although statistics had stated that there had been an increase in crime, it was felt that this increase was due to the improvement in the recording facilities of the police.

It was highlighted that the way in which policing was organised would be changing; indeed, there would be a more community approach, as opposed to a neighbourhood approach. Furthermore, those present were informed that the Police and Crime Commissioner had applauded Calne's police force for the valuable and positive relationships that officers had been able to build with the community.

Cllr Aylen, Calne Without, detailed that in terms of the housing consultations that had taken place in both Calne Town and Derry Hill, the turnout had been very good. He encouraged those present to participate in the consultations on possible development sites for the Chippenham DPD.

Cllr Hill then provided an explanation to the meeting on the 'Neighbourhood Plan' and relayed that such a document would seek to provide protection against unwarranted development in the wrong location. He stressed that the

Neighbourhood Plan was a document that allowed the community to have the opportunity to note where they would prefer development to take place. It was noted that once a Neighbourhood Plan was finalised, it would become secondary planning legislation. Cllr Hill stated that, occasionally, developers may be able to offer benefits to the community, in exchange for the community agreeing to planning permission on a proposed development site. Those present were encouraged to visit the Council's website and fill in the survey attached to the Neighbourhood Plan.

Cllr Evans, Cherhill Parish Council, detailed that there were a couple of upcoming events, which included a countryside access meeting and an emergency planning meeting; for which several people had been invited to present and discuss pertinent issues.

On behalf of Bremhill Parish Council, Cllr Crisp relayed that the latest plans for the Chippenham DPD sites that affected Bremhill had changed. She encouraged those present to attend the Chippenham DPD consultation for Calne, Corsham and Chippenham Area Boards, to be held on 7 June at 6:30pm in Chippenham. It was noted that an update on this meeting would be provided at the next Calne Area Board.

Cllr Alberry, Compton Basset Parish Council, explained that the Parish Council had applied to the transparency fund; in order to help secure funding for super-fast broadband to the area. He encouraged other Parish Councils to apply to the scheme too, should they be having difficulty in securing a super-fast broadband connection in their area.

Cllr Baggs, Calne Town Council, noted that the next Town Council meeting would be held on 20 June and she encouraged those present to attend.

Olga Tuffery, Healthy Active Calne Community Area (HACCA), provided an update on the HACCA's workshop which was held during 5 April Area Board. Ms Tuffery outlined that participants had identified health as the main priority for the HACCA to focus on in 2016/17 and Ms Tuffery stated that she felt that the HACCA could work well in this area. She also noted that Bentley Model Railway Group had expressed an interest in helping to improve skills in the Calne community area, and that this relationship would be explored. Ms Tuffery stated that the HACCA had reviewed its 'Terms of Reference' and that the main objective of the group was 'To reduce the impact of poverty upon the life chances of local people through improving: Skills, Health, Housing and Environment, Access to Information'.

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Tesco Bags of Help Programme

Caroline McKenna was in attendance and presented on the programme and detailed how interested parties could apply for funding. She explained that the money that had been raised from the 5p charge on Tesco carrier bags would be used to pay for creating green spaces, as a part of community projects, across

	<p>England, Scotland and Wales. She highlighted that £30,000 was available per region, per round and that applications were accepted from a range of organisations. The meeting was informed that £8,000, £10,000 and £12,000 were available for successful applicants.</p> <p>Miss McKenna stressed that capital projects were the types of projects that could be supported and that proposed projects must provide a community benefit, whilst not charging for access. She relayed that the types of projects that had recently been supported were; community gardens, a bio-dome and a coastal path. It was detailed that there was also a nomination process; whereby individuals could nominate a particular piece of land that they felt could benefit from the scheme.</p> <p>It was confirmed that 3 applications would be shortlisted and then Tesco customers would have the opportunity to vote for which of the 3 applications should receive the apportioned £8,000, £10,000 or £12,000. Miss McKenna stressed that the current round for applications was due to close, however, there would be a further 2 years' worth of funding, with 2 rounds of applications per year.</p> <p>The Chairman thanked Miss McKenna for her presentation and signalled that she would pass on her details to any interested parties.</p>
11	<p><u>Local Youth Network (LYN)</u></p> <p>Helen Bradley, Community Youth Officer, was in attendance and provided an update on the Local Youth Network (LYN).</p> <p>Ms Bradley introduced the procurement request from Splash Summer Multi-sports for £321; in order to provide summer activities, which would help to introduce young people to different sports, games and activities. She outlined that a range of sports activities would be provided throughout the day and from this point, young people would then be sign-posted to different arenas that could provide these activities on a long-term basis.</p> <p>In response to questions it was confirmed that, if approved by the Members, the funding of £321 would be provided from the LYN allocated budget.</p> <p>Resolved: To grant the procurement request to Splash Summer Multi-Sports for £321 to provide summer activities for young people.</p>
12	<p><u>The 'Big Pledge'</u></p> <p>Jane Vaughan, Community Engagement Manager, was in attendance and presented on this year's 'Big Pledge – the Road to Rio'. Ms Vaughan outlined that the initiative was designed for both those who liked and disliked sport; as the idea was to help ensure that everyone in the community could be</p>

encouraged to get involved in having fun through being active. Ms Vaughan noted that walking, running, cycling and skating were examples of the types of sport that individuals could become involved with as part of the scheme.

Those present were informed that they could register on the Council's website and that individuals would also have the opportunity to track their progress on the website. Ms Vaughan stated that one could sign-up either as an individual or as part of a team and that the HACCA had created a team called 'TeamCalne'; for which anyone was very welcome to join. The competition would commence on 4 June 2016.

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Our Community Matters

Jane Vaughan, Community Engagement Manager, presented a review of the Calne Area Board during 2015/16 and asked the area board to consider its priorities for the Calne community area for 2016/17. She outlined that there had been 7 Area Board meetings since the last election of a Chairman and that the average attendance was 45; which was rated as good. It was highlighted that in April 2015 a workshop on Older People had been held and that this had indirectly led to the creation of Older Person's Carer and Champion posts. There had also been an Emergency Planning workshop, which had been very well attended by all the local parish councils. This workshop had promoted the review of local emergency plans, as well as better links with Wiltshire Council Officers in the event of an emergency situation.

It was explained that there had been a total of £30,760 Community Area grants awarded, which in turn had attracted an additional £110,125 of funding to local projects and that 27 young people had been awarded positive tickets. Ms Vaughan relayed that Wiltshire Police had recognised Calne's positive ticket scheme as a huge success and the initiative was being explored for other areas too.

The meeting was informed that 'Beat the Street', 'Billy the Melon and the Magna Carta' and 'Clean for the Queen' had all been hugely successful events and had involved a wide range of individuals.

It was noted that the Calne Bowl Project had been able to open the new Calne Bowl, after many years of extensive work. It was relayed that this group had won an award from Britain in Bloom for their Salad Bowl project.

Cllr Crisp provided an update on the Highways Working Group (CATG) and explained that several traffic calming measures had been successfully implemented and others were still on-going. She also stated that the road safety scheme had been implemented and that the Springfield crossing and bus stop had now been completed too. Cllr Crisp detailed that the CATG had hoped to achieve more in 2015/16; however, the group was confident that the new highways contractor would be able to catch-up with any work that was running behind schedule. Cllr Crisp signalled that the priorities for 2016 concerned the

feasibility study around the White Hart roundabout and the safety concerns of Anchor Road, however, she stressed that priorities could be subject to change, as new issues came through to the CATG.

Following Cllr Crisp's update, the minutes of the February CATG meeting were presented. The minutes of the April CATG meeting were then presented and the recommendations were considered by the Area Board Cllrs.

The meeting's attention was then drawn to the Local Highways Investment Fund document, included with the agenda, which detailed the areas that officers had prioritised for work on the highways.

Cllr Hill was then invited to provide an update on the Health and Wellbeing Programme and highlighted that the toucan crossing at the Beversbrook Sports Facility had been completed and also that the new all-weather pitch had been installed at Beversbrook. All in all, he noted that the Beversbrook project was faring well.

In terms of the leisure centre, Cllr Hill explained that work was on-going to move the Leisure Centre back into the ownership of Wiltshire Council and he stressed that the current staff at the Centre would continue to work at the Centre once it was returned to the ownership of Wiltshire Council. He highlighted that following this transfer; work would begin on planning the refurbishment of the centre. Indeed, Cllr Hill stated that, while this was a slow moving process, it was important to get it right and he assured those present that £5.5 million of funding for the project was available.

In response to questions it was confirmed that the pilot phase of the Open+ system, proposed for the Calne Library, would be managed by professional officers and that these officers would ensure that information would be reported back to the Calne Area Board. Cllr Hill noted that he would provide a confirmation of how the Open+ pilot scheme review would be undertaken by professional officers at the next Calne Area Board. Those present were further informed that it was expected that the Calne Community Hub would move into the Calne Library from 15 August 2016.

Cllr Trotman had sent his apologies for the meeting and therefore an update on the Sandpit Road (Section 106) working group was not provided at the meeting.

Cllr Ansell provided an update on the Air Quality working group (AQWG) and informed the meeting that the group's tree planting scheme had been deemed to have been successful and that there were 2 phases of the initiative left to be undertaken. Cllr Ansell informed those present that she was seeking to ensure that there was a county-wide AQWG forum and that the group had been instrumental in over-turning several larger planning applications; as a result of their objective to reduce the amount of traffic and pollution within the town.

It was highlighted that there was a nitrogen dioxide monitor in a secret location

along the A4 road; which recorded the levels of the gas and then posted the information on the website. Indeed, it was stated that the group was seeking to ensure that more people took advantage of alternative forms of transport and that there were alternative routes for HGVs, as opposed to the A4 route.

In response to questions, Cllr Ansell confirmed that the location of the nitrogen dioxide monitor was in the best location that the group could find, after a range of locations had been explored. She informed the meeting that a pump was used to sample the air from the A4 road to the monitor, as this was deemed the most effective manner in which to measure the air quality of the A4 road. Cllr Ansell signalled her appreciation for the work that the Calne Labour Party had undertaken on air quality, which had echoed some of the work already being done by the Air Quality Working Group.

Cllr Crisp provided an update on the Dementia Friends Working Group and outlined that the group had become the first dementia action alliance in Wiltshire and that the first Wiltshire dementia conference had been held in Calne Town Hall. Those present were informed that a 'Dementia Duck' had been entered in the Calne Duck Race and that a stall manned by the group at the same event, had promoted dementia awareness week accordingly. Cllr Crisp further detailed that the dementia action alliance had held its launch event during Dementia Awareness week. 15 new dementia friends had been made at this public friends' session, 3 of which were young people; who had signalled that they would attempt to create a dementia awareness group of their own, to help promote dementia awareness to young people. The meeting was informed that a total of 35 new dementia friends were made during dementia awareness week and there were now a total of 331 dementia friends within the Calne community area.

Diane Gooch was then congratulated and applauded as an inspiration for encouraging people to become dementia friends and Cllr Crisp noted that the working group were proud of what they had achieved and for Diane's help in this process.

Cllr Crisp also provided an update on the Older People's Champion and detailed that Diane Gooch and David Evans had been appointed as the Calne Area Board's Older People's/Carers Champions. It was explained that these 2 individuals would act as the Champions of older people and their carers for the programme and would feed into the Calne health and social forum; which would act as the Calne community area's Health and Wellbeing group. This group would then provide feedback on the group's progress to future Area Board meetings.

David Evans was invited to speak and relayed that he was seeking to recruit local volunteers to the scheme and encouraged those present to come forward, should they be interested.

Diane Gooch outlined that she was appreciative that both older people and their carers had been included within the Champion's remit and reminded the

meeting of the benefit that could come from the input from carers themselves. Several Members reiterated Diane's sentiments.

In conclusion, the Chairman highlighted that the priorities of the Calne Area Board for 2016/17 were to ensure that poverty and obesity were reduced and that more visitors were attracted to the Calne community area; through its positive reputation.

The point was raised that employment opportunities had improved for young people in the area in 2015/16 and that it could be beneficial for the Area Board to consider how to support young people who were struggling to find employment through the development of their skills for 2016/17. It was decided that this should be further discussed at the next Area Board Co-ordinating group (ABC) and be reported back to the next Area Board.

Having been put to the meeting, it was

Resolved:

- i. To note the minutes of the February CATG meeting**
- ii. To note the minutes and resolutions of the April CATG meeting**
- iii. To ratify the appointment of Diane Gooch and David Evans as the Calne Area Board Older People's Champion and Carer respectively**
- iv. To discuss the details of the Calne Area Board's 2016/17 priorities at the ABC meeting on 5 July 2016**

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Area Board Funding

Jane Vaughan, Community Engagement Manager, introduced the following 3 applications.

The first application had been received from Calne Town Football Club for £5000 towards floodlights and ground improvements. It was noted that there had been extensive vandalism to the football club and that, should the application be approved, some of the money would be used to improve security. It was explained that, although it was desirable for Town/Parish Councils to make a contribution to such projects, as the applicant had been able to draw down a great deal of funding from elsewhere, the lack of a contribution from Calne Town Council towards this application could be overlooked.

The second application had been received from Calne Tennis Club for £1233.31 towards a community hut. Again, it was relayed that the Town Council might normally be expected to make a contribution; however as the club had also drawn down substantial outside funding the board may wish to overlook this lack of contribution.

Sarah Brown, Chairman of the Tennis Club, outlined that the Club desired to build a hut to help with storage facilities, to be able to provide alternative youth activities during poor weather at summer camps and for the Club's match teas. It

was highlighted that there would be electricity to the hut, but that the hut would be of a very basic nature; as the Club would still rely on the facilities at Beversbrook Sports Facility.

The third application had been received from Calne Camera Club for £700 towards a projector. Mrs Lane, Calne Camera Club, explained that the Club was comprised of 43 members and encompassed a wide range of ages. She detailed that the Club's current projector had been well used for over 11 years; however, there was now a need to replace it, as it was not operating at its optimum ability. The meeting was informed that the Club had no reserves to pay for the projector. Cllr Ansell remarked upon the value added to the Calne Arts festival each year, as a result of the input of the Club.

The Area Board was also asked to note that £90 had been allocated under authority delegated to the Calne Community Engagement Manager, Jane Vaughan, to ensure for the provision of 2 'Dementia Friendly Calne' banners, which helped to promote dementia awareness week.

Resolved:

- i. To award £5000 to Calne Town Football Club for floodlights and ground improvements**
- ii. To award £1233.31 to Calne Tennis Club for a community hut**
- iii. To award £700 to Calne Camera Club for a projector**
- iv. To note that under delegated authority and in consultation with the Chairman and Vice-Chairman, the Calne Community Engagement Manager had allocated £90 to provide 2 'Dementia Friendly Calne' banners, which helped to promote Dementia Awareness Week, which took place during 15-21 May 2016**

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Urgent items

There were no urgent items.

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Close

The next meeting was confirmed as 2 August at 6:30pm.



Healthy Active Calne Community Area (HACCA) –

Proposed Terms of Reference ... these will be reviewed by the group annually.

Prepared for the group by: Olga Tuffery - Chair of the HACCA, Fiona Cameron - local volunteer and Jane Vaughan - Community Engagement Manager, Wiltshire Council.

OBJECTIVE:

To reduce the impact of poverty upon the life chances of local people through improving:

**Skills
Health
Housing and Environment
Access to Information**

The Group:

Chair: Dr Olga Tuffery

Secretary: currently vacant

Treasurer: currently vacant

Other members:

- Fiona Campbell – local volunteer
- Georgina Knappe – Calne Children's Centre
- Patrick Donlan – local volunteer
- Anne Hayward – local volunteer
- Bradley, Helen – Community Youth Officer (Wiltshire Council)
- Catherine Maxwell – Anybody Can Cook
- Debbie Dunsford – local volunteer
- Marie Wykes – local volunteer (Launch to Learning)
- Sarah Mills - Health Trainer (Wiltshire Council)
- Sarah Hopkins – Anybody Can Cook
- Wendy Crunden – local volunteer

In addition the Project group may choose to co-opt others onto the group on a permanent or temporary basis in order to further the aims and objectives.

Linking to the Area Board:

The Chair or their representative will report back to each Area Board.

The Action Plan and Reporting:

The group shall present an action plan and a regular progress report to the Area Board.

Dissolution

The HACCA will continue to meet until all objectives are met or members of the group agree that the HACCA is no longer viable, at which point it will be dissolved.

(The Terms of Reference for this project, as set out above, were agreed at the HACCA group meeting held on 26th May 2016 and were noted by the Calne Area Board on 31st May 2016).

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